Year 11: Module 13
Applying for Post 16 Pathways

Year 11: Module 13
Applying for post 16 pathways

Aims of the module:

- To research post 16 opportunities, providers and pathways.
- To understand the post 16 application process and how to make an application.
- To reach an informed decision on the most appropriate post 16 pathway.
- To complete a post 16 application.

By the end of this module, you will be clearer and more confident about the post 16 application process.

Module 13 – Session 7
Understanding how to create an application in PS16

Aims of the session:

- To understand how to create and complete an application in PS16.

About our prospectus

Welcome to PS16, your Online Careers Gateway.

PS16 is an online prospectus and application system for young people to apply to school sixth forms, colleges and training providers.

Anyone can browse the prospectus to find out more about courses and opportunities, but to make an application you will need your log in details.

Opportunities >

Module 13 – Session 7
Creating an application in PS16

Module 13 – Session 7
Creating an application in PS16

Welcome back, CASTLE TEST

What do you want to do today?

Apply

You need to **fully complete both your profile and next steps** before you can make an application.

Your profile

A record of your information.

Status **complete**

Update your details >

Your next step

Where you plan to go after year 11?

Status **complete**

Change destination >

Your Applications

Management centre.

Create or Review applications >

Tools

This is where you can access additional packages.

Message centre

You have **0 new messages.**

Create a new message >

View your inbox >

Your favourites

Add and remove saved courses.

Manage your list (3) >

Favourites

< Back to your account

Compare and organise

These are the courses/opportunities you've added to your favourites list, grouped by provider.

Loughborough College

A Level: Accounting Level 3 (01/09/2023)	View	Remove
A Level: Business Studies Level 3 (01/09/2023)	View	Remove
A Level: Law Level 3 (01/09/2023)	View	Remove

Your account

Get the most out of all the PS16 services you use.

Welcome back, CASTLE TEST

What do you want to do today?

Apply

You need to **fully complete both your profile and next steps** before you can make an application.

Your profile
A record of your information.

Status   complete

Update your details   >

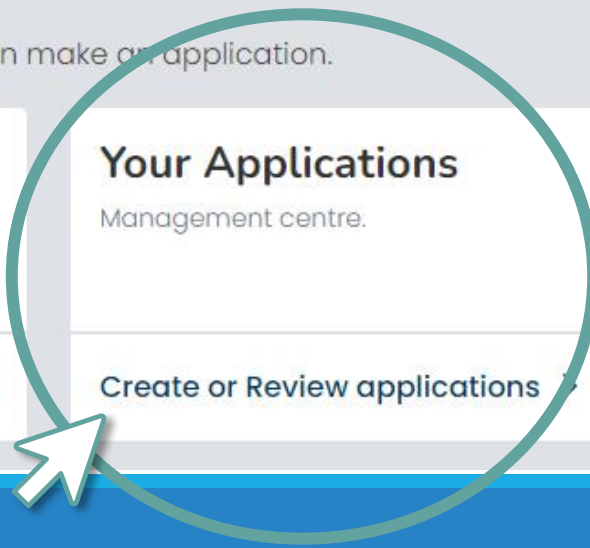### Your next step
Where you plan to go after year 11?

Status   complete

Change destination   >

Your Applications
Management centre.

Create or Review applications   >

At a glance...

Everything you need to know about in one handy place.

0 | **Applications**
You haven't created an application yet.

Hi CASTLE TEST you've got this!

You can create a new application or review your existing applications.

To create an application follow these steps.

Step 1	Step 2	Step 3
Find Search for a course that interests you.	**Add** Add the course to your favourites list.	**Apply** Click Create a new application and get started.
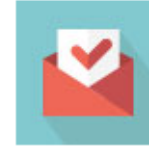
Standard Application

This is **the most popular** application and can be used for any provider.

Create a new application

At a glance...

Everything you need to know about in one handy place.

0 | **Applications** You haven't created an application yet.

Choose a provider

Select the provider for this application.

CASTLE TEST let's pick the provider you're applying to.

Choose from the list below.

Loughborough College ▾

Save and continue   Cancel

Personal Details

Status

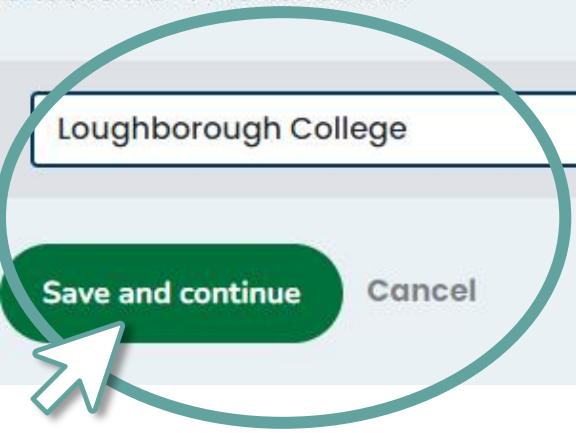Update details >

Address

Status

Update details >

Health

Status

Update details >

Parental Information

Status

Update details >

Qualifications

Status

Update details >

Work Experience

Status

Update details >

Personal Statement

Status

Update details >

Equality and Diversity

Status

Update details >

Course Choices

No course chosen.

Status

Add/remove courses >

Review & Send Your Application

Status

Review and send >

Course choices

For Loughborough College (492142)

< Back to your application

It is time to choose...

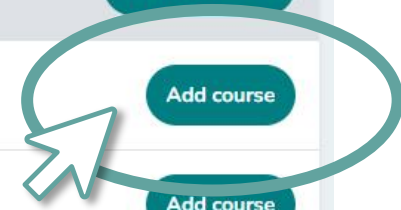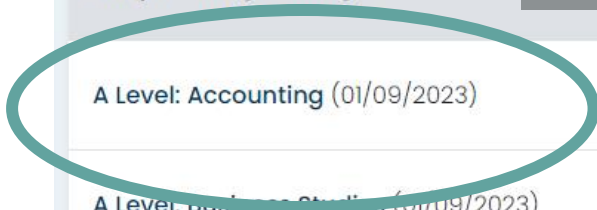Select each course you would like to in

1. Add a course from your favour

Add Course

Are you sure you want to add A Level: Accounting?

Add Course   Cancel

Loughborough College   Browse courses

A Level: Accounting (01/09/2023)   Add course

A Level: Business Studies (01/09/2023)   Add course

A Level: Law (01/09/2023)   Add course

1. Add a course from your favourites list.

Loughborough College	
A Level: Accounting (01/09/2022)	Unavailable
A Level: Business Studies (01/09/2022)	Unavailable
A Level: Law (01/09/2022)	Unavailable

2. Double-check your choice and order by preference.

Please note - any courses with a red background are no longer available and need to be removed from your application.

Loughborough College	
1	A Level: Accounting (Level 3)
2	A Level: Business Studies (Level 3)
3	A Level: Law (Level 3)

3. Why have you chosen the course(s)?

For example, they will lead to a type of career, it's an area that you are interested in etc. If you have chosen different types of courses, you should also explain why. Don't feel you have to write too much here.

2. Double-check your choice and order by preference.

Please note – any courses with a red background are no longer available and need to be removed from your application.

Loughborough College

1	A Level: Business Studies (Level 3)	↑ ↓ 🗑
2	A Level: Accounting (Level 3)	↑ ↓ 🗑
3	A Level: Law (Level 3)	↑ ↓ 🗑

3. Why have you chosen the course(s)?

For example, they will lead to a type of career, it's an area that you are interested in etc. If you have chosen different types of courses, you should also explain why. Don't feel you have to write too much here.

I have chosen these A Levels as it is my plan to eventually study law at university. I would like to study at Loughborough College as I visited your open day and strongly believe the values of the college and the environment suit my learning style.

Save and continue   Cancel

Your Application ID is 492142. If you have any problems, please refer to this number.

⚠️ This application has not been sent yet.

Personal Details

Status ▰▰▰▰▰▰

Update details ›

Address

Status ▰▰▰▰▰▰

Update details ›

Health

Status ▰▰▰▰▰▰

Update details ›

Parental Information

Status ▰▰▰▰▰▰

Update details ›

Qualifications

Status ▰▰▰▰▰▰

Update details ›

Work Experience

Status ▰▰▰▰▰▰

Update details ›

Personal Statement

Status ▰▰▰▰▰▰

Update details ›

Equality and Diversity

Status ▰▰▰▰▰▰

Update details ›

Course Choices

You have **3 courses** selected.

Status ▰▰▰▰▰▰

Add/remove courses ›

Review & Send Your Application

Status ▰▰▰▰▰▰

Review and send ›

Preference

Application Preference *

> 1   ⌄

Additional support

Will you need support at your College interview? *

If you answer yes to this question, the college may contact you for further information

> No   ⌄

Consent

Please note that if you do not consent your on-line application will not be shared and you will have to apply using a different format. Please contact the provider directly to find out more.

☐ I have read and give my explicit consent for the personal information about me that is saved on this site to be held by Leicester City Council, and for this information to be shared with my existing and other educational institutions This includes schools/acadamies, colleges and training providers to whom I apply, and for the purposes described in, and processed in accordance with, The General Data Protection Regulation (GDPR) (EU) 2016/679 and the Data Protection Act 2018 [subject to Royal Assent], and outlined in the site's Privacy Notice. The information will only be processed for the purposes of training and education and the provision of grants and benefits.

☐ I have reviewed the application, I'm satisfied with the contents and wish to send it to the provider.

Send your application   Cancel

Well done. Your application has moved to the next stage!

Please take a moment to rate your experience by clicking on a face below.

If you have any questions, please don't hesitate to contact us.

Roots & Wings
Castle Mead Academy Careers

You can create a new application or review your existing applications.

Standard Application

This is **the most popular** application and can be used for any provider.

Create a new application

At a glance...

Everything you need to know about in one handy place.

✓ **Information**
You are all up to date :)

Existing applications

Check back often to see any changes.

Set my final choice

Sent Pending Reference

Your application will be sent once a reference has been added by your tutor.

| 1 | Loughborough College (4921.2) ✉ | PDF |

Module 13 – Session 7
Understanding how to create an application in PS16

You will have one final session in the IT suite on either Thursday 28 November or Thursday 5 December for you to submit your applications.

You can also work on this at home, or using IT devices in school before school, lunch time and after school.

All PowerPoints will be available for you to view on the PS16 page within the careers section of the Castle Mead website: https://www.castle-tmet.uk/curriculum/careers/ps16/

If you require any additional support, please speak to your form tutor or a member of the careers team in the library.

Remember the deadline to complete at least three applications is **Friday 13 December.**